



الشركة السعودية العالمية للموانئ
SAUDI GLOBAL PORTS CO.

A Member of the  PSA Group

Supplier Code of Conduct

Business Principles



AS SAUDI ARABIA'S LEADING PORT OPERATOR AND A TRUSTED PARTNER OF THE REGION'S PORTS AND LOGISTICS ECOSYSTEM, SAUDI GLOBAL PORTS PLAYS A CRITICAL ROLE IN ENABLING THE SEAMLESS FLOW OF GOODS AROUND THE WORLD AND IN CO-CREATING THE SHIFT TOWARDS SUSTAINABLE TRADE.

SGP IS COMMITTED TO CONDUCT BUSINESS WITH THE HIGHEST STANDARDS OF ETHICS AND INTEGRITY, WITH ACCOUNTABILITY TO CUSTOMERS, OUR PEOPLE THAT REPRESENT THEM, OUR PARTNERS, GOVERNMENTS, THE LOCAL COMMUNITIES AND THE ENVIRONMENT.

SGP seeks to ensure that every touch point reflects and reinforces our commitment to the highest standards of excellence and are guided by the SGP's Code of Business Ethics and Conduct. The following Supplier Code of Conduct (the "Supplier Code") details SGP's expectations and shared commitment to ethical performance helping to improve the reputation of both SGP and the supplier.

Business Principles



THE SUPPLIER CODE APPLIES TO THIRD PARTIES DOING BUSINESS WITH ANY AND ALL OF SGP EMPLOYMENT SITES, SUBSIDIARIES, DIVISIONS, AFFILIATES, OPERATING ENTITIES, AUTHORIZED AGENTS AND/OR SUBCONTRACTORS (COLLECTIVELY REFERRED TO AS “SGP”).

The Supplier Code states how business should be conducted and sets out guidance on the standards of behaviour expected of all SGP suppliers, vendors, contractors, manufacturers, service providers, and business partners, along with their subsidiaries, affiliates, sub-contractors, sub-suppliers, agents and recruitment agencies (jointly “Supplier or “Suppliers”). At a minimum, SGP requires that all Suppliers meet the standards set out within the Supplier Code.

Under the Supplier Code, all Suppliers must comply with applicable laws and authorities, act in accordance with the highest standards of ethical, personal and professional conduct and always observe properly incurred duties. No Supplier may engage in improper behaviour or any conduct that would bring SGP into disrepute.

The Supplier Code is not intended to be exhaustive in covering the issues or situations a Supplier may face; neither does it replace contractual terms, or more detailed policies and guidelines addressing more specific obligations related to a Supplier’s business. SGP recognises and respects regional and local legal differences and other applicable laws.

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First Published 31 January 2025
Saudi Global Ports.

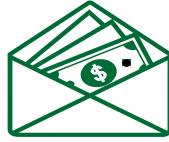
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Bribery and Corruption

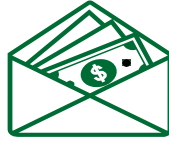


SGP COMPLIES WITH ALL THE APPLICABLE ANTI-CORRUPTION AND ANTI-BRIBERY LAWS OF THE COUNTRIES IN WHICH IT OPERATES AND CONDUCTS ITS BUSINESS.

In particular, Suppliers must:

- Never directly or indirectly offer or make any unauthorised, illegal or improper payments on behalf of SGP.
- Never directly or indirectly attempt to induce anyone to do anything illegal or improper.
- Ensure appropriate channels are in place to report any knowledge or suspicion of unauthorised, illegal or improper payments being offered or received.
- Not directly or indirectly offer, promise or accept any type of bribe, kickback, payoff or in-appropriate gratification or advantage (whether in cash or in any other form) to or from any person with the intention of influencing or inducing the person to assist SGP or act on behalf of SGP in obtaining or retaining business or to gain any unfair advantage for SGP.

Bribery and Corruption



SUPPLIERS ARE ALSO EXPECTED TO ENSURE APPROPRIATE POLICIES ARE IN PLACE. GIFTS, FAVOURS AND ENTERTAINMENT ARE TO BE HANDLED WITH CAUTION AND IN LINE WITH ANY APPLICABLE LAWS.

Business gifts, favours or entertainment may be provided to SGP employees only if they:

- Are consistent with generally accepted business practice and ethical standards.
- Are not intended to, nor appear to, influence a business decision or gain a business advantage.
- Are not given with the expectation of any benefit or favour to be created or obtained.
- Are transparent and not concealed.
- Do not violate the laws, regulations or policies of any country, public body or company involved.
- Do not cause SGP to be embarrassed by its disclosure.
- SGP takes a severe view of bribery and will take all necessary legal action and other sanctions in response to any untoward conduct and/or infringement of the Supplier Code, including, but not limited to, termination of a Supplier's service.

Sanctions Laws



SGP FULLY COMPLIES WITH ALL APPLICABLE SANCTIONS LAWS AND EXPECTS THAT ALL SUPPLIERS IT ENGAGES WITH ADHERE TO AND COMPLY WITH ALL APPLICABLE SANCTIONS LAWS AND UNDERSTAND EACH SANCTIONS LAW APPLICABLE TO THE RELATIONSHIP THEY HAVE WITH SGP.

Consequences of non-compliance with applicable sanctions law are serious and may include imprisonment, substantial fines for the entity and/or the individual, reputational harm, and potentially restrict SGP's ability to continue provision of services to SGP's customers or partners or to bid for or undertake new projects.

In the event of any breach or suspected breach of sanctions laws by any Supplier, the Supplier is expected to immediately notify SGP in line with the contract in place between SGP and the Supplier. SGP takes a severe view of breaching sanctions laws and will take all necessary legal action in response to any infringement or breach, including, but not limited to, termination of a Supplier's service.

Health and Safety



SGP COMPLIES WITH ALL APPLICABLE INDUSTRY REGULATIONS AND HAS A SYSTEMATIC APPROACH BOTH TO PREVENT ANY SAFETY BREACHES AND TO PROMOTE A CULTURE OF SAFETY AWARENESS. HEALTH AND SAFETY ARE CRITICAL BUSINESS ISSUES THAT REQUIRE REGULAR REPORTING, APPRAISALS AND IMPROVEMENTS.

SGP does not tolerate any verbal or physical behaviour that may lead to or cause workplace violence and expect Suppliers to behave appropriately. The expectations of SGP, our customers and our stakeholders require that each employee works free from the influence of any substance or activity that could prevent or impede safe and effective work activities. The use, possession, distribution, purchase or sale of alcohol or drugs (excluding medicine) by any person while on SGP premises, or while operating SGP company equipment, is prohibited.

Any person under the influence of alcohol or drugs is prohibited from entering SGP premises, engaging in SGP business or operating SGP equipment.

For more specific details, consult the Health and Safety Guidelines set by SGP's Health, Safety, Security, Sustainability (HSSS) representative.

Environment



SGP FIRMLY BELIEVES IN LONG-TERM SUSTAINABLE DEVELOPMENT AND ENVIRONMENTAL PROTECTION.

SGP FULLY COMPLIES WITH ALL APPLICABLE LOCAL ENVIRONMENTAL LAWS.

This commitment to environmental protection is reflected in our policies, programs and practices to ensure business operations are run in an environmentally as well as economically responsible manner. Investment decisions, and the Suppliers SGP work with will only be considered after reviewing all relevant feedback and assurance that environmental issues are properly addressed and managed.

Confidential Information



ANY INFORMATION NOT OFFICIALLY RELEASED TO THE PUBLIC BY THE SGP OR THE RESPECTIVE COMMUNICATIONS DEPARTMENT AT EACH REGION OR BUSINESS UNIT, SHOULD BE DEEMED AS CONFIDENTIAL UNLESS TOLD OTHERWISE.

Confidential information may only be disclosed outside of SGP by authorised SGP employees. The use or release of SGP company information is strictly prohibited and may constitute a criminal offence.

Cyber And Data Security



SGP ADOPTS INTERNAL CYBER SECURITY PROTOCOLS IN CONJUNCTION WITH RELEVANT REGULATORY REQUIREMENTS, INDUSTRY STANDARDS AND BEST PRACTICES TO PROTECT SGP INFORMATION INFRASTRUCTURES AGAINST EVOLVING CYBER THREATS.

Suppliers must ensure that they employ enough controls to ensure the confidentiality, integrity and availability of information they store or process. SGP expects all Suppliers to have appropriate up-to-date processes and security protection measures in place to prevent, limit and mitigate cyber security threats and breaches, to ensure SGP systems, infrastructures and data are not compromised.

Fair Trading



SGP'S POLICY AND EXPECTATION ARE THAT SUPPLIERS COMPLY WITH ALL ANTI-TRUST AND FAIR-TRADING LAWS IN THE JURISDICTIONS IN WHICH IT OPERATES.

Suppliers must refrain from any discussion, communication, information sharing, or agreement related to strategic information that would violate applicable antitrust or competition laws.

Conflicts Of Interest



SUPPLIERS MUST AVOID HAVING, OR HAVING THE APPEARANCE OF, ANY CONFLICT OF INTEREST IN ANY UNDERTAKING, IRRESPECTIVE OF WHETHER THE CONTRACT COULD BE IN THE BEST INTEREST OF SGP (OR NOT).

Suppliers must disclose if a potential or actual conflict of interest exists. Failure to do so may indicate an attempt to unduly influence SGP, or the tender evaluation process, and may lead to disqualification and potential exclusion from future tenders or termination of a Supplier's service.

Personal Data Privacy



In countries where there are laws that govern how personal data should be collected, used, disclosed and disposed of, SGP expects Suppliers to adhere to all applicable privacy laws and ensure information is not disclosed in an inappropriate or unauthorised manner, contrary to applicable laws.

Fraud



SGP WILL NOT TOLERATE FRAUD BY SUPPLIERS. ALL SUPPLIERS MUST THEREFORE ENSURE THEY HAVE APPROPRIATE CONTROLS IN PLACE. IN THE EVENT A FRAUD IS DETECTED INVOLVING ANY TRANSACTION WITH SGP, THE SUPPLIER MUST NOTIFY SGP.

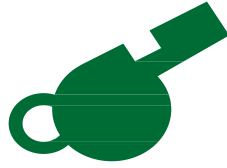
Where a serious allegation of fraud, corruption or bribery has occurred, SGP will notify and fully cooperate with the appropriate law enforcement agency in any investigation. SGP will, where necessary, take appropriate action including termination of the Supplier contract or service.

Social Media



IF SGP COMES ACROSS INAPPROPRIATE, FALSE OR NEGATIVE COMMENTS, PICTURES, VIDEO AND/OR AUDIO CONTENT ONLINE ABOUT SGP POSTED BY A SUPPLIER, SGP RESERVES THE RIGHT TO REQUEST SUCH SUPPLIER TO REMOVE POSTINGS WHICH ARE DEEMED NEGATIVE OR DAMAGING TO SGP.

Whistleblowing



SUPPLIERS SHOULD ENSURE THEY HAVE APPROPRIATE PROCESSES IN PLACE FOR THEIR EMPLOYEES TO REPORT CONCERNS WHICH THEY MAY HAVE SURROUNDING BREACHES OF LAWS OR INAPPROPRIATE BEHAVIOUR.

Supplier Acknowledgement



The Supplier should ensure that it has read the Supplier Code and agrees that all of its employment sites, subsidiaries, divisions, affiliates, operating entities, sub-suppliers, authorized agents and/or subcontractors doing business with SGP will abide by the Supplier Code.

Failure of the Supplier to comply with any part of the contractual terms, or the Supplier Code may result in SGP's cancellation of existing orders and termination of its business relationship with the Supplier.

The Supplier also understands that complying with the Supplier Code does not obligate SGP to conduct business or place any orders with Supplier.



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